THE CHURCH OF CHRIST IN CHINA MING YIN COLLEGE
NOTES ON APPLICATION FOR SECONDARY ONE DISCRETIONARY PLACES (2026/27)

A. Number of Discretionary Places

Forty-one (41)

B. Application Procedures

(1) Distribution of Application Form:

Application Forms will be available at the school main entrance from 29 November 2025 to 16 January 2026 during office hours (Monday to Friday: 9:00 a.m. – 5:00 p.m., Saturday: 9:00 a.m. – 12:00 noon) or can be downloaded from the school website: https://www.cccmyc.edu.hk/. The application period is from 2 January 2026 to 16 January 2026.

(2) Submission of Application Form:

(a) In person – The Application Form and the following documents should be submitted in person or by an authorized person to the General Office during office hours of the application period:

(i) The EDB Application Form for S.1 Discretionary Places with the EDB's Copy, School's Copy and Parent's Copy that bear the same Application Number (with all three parts intact)
(ii) The duly completed Application Form of our school together with the **PHOTOCOPIES** of the following documents:
- Report Cards (Primary 4 to 6)
- Hong Kong Identity Card (if available) or Birth Certificate
- Certificates or awards of outstanding performance in extra-curricular activities attained in recent 3 years

(iii) A stamped ($2.2) self-addressed envelope with the student's name and address

OR

(b) Via the SSPA e-Platform – Login to the SSPA e-Platform and upload the following documents:

(i) The EDB Application Form for S.1 Discretionary Places with the EDB's Copy, School's Copy and Parent's Copy that bear the same Application Number (with all three parts intact)
(ii) The duly completed Application Form of our school together with the following documents:
- Report Cards (Primary 4 to 6)
- Hong Kong Identity Card (if available) or Birth Certificate
- Certificates or awards of outstanding performance in extra-curricular activities attained in recent 3 years

(3) Remarks:

Our school was approved by the EDB (previously called the Education Department) in 1998 to use English as the medium of instruction. All S.1 classes are English classes. Applicants should have excellent performance in both academic results and conduct. Each applicant may apply to **NOT MORE THAN TWO** participating secondary schools, otherwise the chance of acquiring a Discretionary Place will be forfeited. Once submitted, the Application Form cannot be retrieved or cancelled. Application Forms submitted after the deadline will not be handled. Please note that the applicant does not need to provide recommendation letters of the primary school. All the documents submitted must be verified by the school or the organizing bodies. Any submission of additional documents or alteration of information after the submission of the Application Form and the verification of documents will not be accepted.

C. Interview Arrangement

All applicants will be arranged for an interview on 14 March 2026 (Saturday).

D. Admission Criteria and Weightings of Discretionary Places

(1)	Academic Performance and Conduct	50%
(2)	Performance of Interview	35%
(3)	Outstanding Achievements beyond Academics (Music, Sports, Arts, STEAM)	10%
(4)	Services and Extra-curricular Activities	5%

E. Release of Admission Results

Our school will notify parents of successful applicants of their children's inclusion in the Successful Lists for Secondary One Discretionary Places by letter and phone on 31 March 2026 (Tuesday). This notification arrangement is not applicable to reserve and unsuccessful applicants. Parents who have received the notifications of successful discretionary places applications do not need to reply to them. All students will receive the SSPA allocation results in early-July 2026 as usual.

中華基督教會銘賢書院
中一自行分配學位 申請須知 (2026/27 年度)

一. **自行分配學位數目： 41**

二. **申請程序**

(1) *索取表格*：

本校之申請表格可於二零二五年十一月二十九日至二零二六年一月十六日於辦公時間內（星期一至五上午九時至下午五時正、星期六上午九時至中午十二時正）到本校正門詢問處索取，或於本校網頁（https://www.cccmyc.edu.hk/） 下載。申請日期為二零二六年一月二日至二零二六年一月十六日。

(2) *遞交申請表格*：

(a) 親自遞交 — 請於上列申請日期的辦公時間內親自或委託他人交回本校校務處，請備以下文件：

(i) 由教育局發出的「中一自行分配學位申請表」（載有相同申請編號的「教育局存根」、「學校存根」及「家長存根」的三個相聯部份）。

(ii) 已填寫之本校申請表格連同下列文件之**副本**：
- 小學四至六年級成績報告表
- 身份證（如領有者）或出生證明文件
- 最近三年校內及校外活動優良記錄（證書或獎狀）

(iii) 貼有$2.2 郵票之回郵信封一個（信封面寫學生姓名及地址）

或；

(b) 透過中一派位電子平台遞交 — 登入電子平台並上載以下文件：

(i) 由教育局發出的「中一自行分配學位申請表」（載有相同申請編號的「教育局存根」、「學校存根」及「家長存根」的三個相聯部份）。

(ii) 已填寫之本校申請表格連同下列文件：
- 小學四至六年級成績報告表
- 身份證（如領有者）或出生證明文件
- 最近三年校內及校外活動優良記錄（證書或獎狀）

(3) *附註*：

本校已於一九九八年獲教育局（前教育署）批准採用英語為授課語言，所有中一班別均為英文班。申請人必須具優異成績及良好品行。申請人只可以向**不多於兩所**參加派位的中學申請，否則其獲得自行分配學位的機會將被取消。申請表一經遞交，不可撤回或取消。逾時遞交的申請表恕不受理。申請者毋須提交小學推薦信。所有文件必須備校方或主辦機構證明。本校一經收取申請表及核對資料後，不會接受任何補充資料，敬請留意。

三. **面試安排**

所有申請人均獲安排面試，面試將於二零二六年三月十四日（星期六）舉行。

四. **自行分配學位取錄準則及比重**

(1) 學業成績及操行	50%
(2) 面試表現	35%
(3) 學業以外優異表現 (音樂、體育、藝術及 STEAM)	10%
(4) 服務及課外活動	5%

五. **公布取錄結果**

根據教育局指引，本校將於二零二六年三月三十一日（星期二）透過書面郵寄及電話通知正取學生家長其子女已獲本校納入中一自行分配學位正取學生名單。此通知安排不包括備取及落選學生，獲通知家長毋須就有關通知作出回應。所有學生會如常於二零二六年七月上旬獲通知中學學位分配辦法下的派位結果。